



**Southend YMCA
Community School**
building a future

**The Use of Images, CCTV, AUDIO of Children consent form
In accordance with General Data Protection Regulations (GDPR)**

Dear Parent/Carer,

There are sometimes occasions when we wish to take photographs or make video/audio recordings of children at Southend YMCA Community School. This is usually for educational purposes or it may be for other purposes such as promoting Southend YMCA Community School.

Within Southend YMCA Community School children may use images as a part of portfolio based evidence for assessment, examinations and awards. These photos remain the property of the child and are only observed by staff and awarding bodies for accreditation purposes.

Also, there are occasions when the local press visit to report on particular events and they may wish to publish photographs of children in newspapers or use recordings of the children on television when reporting these events.

In order to comply with the Data Protection Act 1998 and from May 2018, the General Data Protection Regulations (GDPR), Southend YMCA Community School requires your consent before taking photographs or making video/audio recordings of your child. We would, therefore be grateful if you could answer the following questions, sign and date the form and return it to us as soon as possible.

| NAME OF STUDENT: | Please delete as appropriate |
|---|-------------------------------------|
| Please note that a photograph of your child will be held on SIMS, the school's electronic record system. This is for identification purposes and is only viewed by school staff. | |
| I agree to the use of photographs in the school's literature and other promotional materials. | YES / NO |
| I agree to the use of photographs on the school website (Please note the website may be viewed across the world). | YES / NO |
| I agree to the use of photographs, video/audio recordings for curriculum, assessment and examination purposes. | YES / NO |
| I agree to the use of photographs, video/audio recordings for the school's own records and archives. | YES / NO |
| I give permission for the press to take and use photographs of my child and to use the first name only for publishing in a newspaper or for captioning on television/radio. | YES / NO |
| I understand the school operates a CCTV system to support the management of the school | YES / NO |
| I understand and agree that the school is obliged to retain some images for certain periods in accordance with DfE regulations. This may reasonably extend beyond my child's compulsory school age | YES / NO |
| I trust that the school will destroy images, audio and video recordings and data records (including electronically stored) efficiently post the retention period in accordance with data destruction guidance (General Data Protection Regulations) | YES / NO |
| I understand that I can withdraw consent at anytime by contacting the school office on 01702 212540 or in writing at Southend YMCA Community School, 110 East East, Southend, Essex, SS26LH | YES / NO |

I have read and understood the conditions of consent to use photographs, video and audio recording as set out above:

Signature of Parent/Carer: **Date:**

Name (in block capitals):